

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



DATE: April 7, 2014 Time: 7:00 PM

Selectmen's Meeting Minutes

Selectmen in attendance: Carol Jameson and Kathy McWhirk

Appointments

Tax Collector/Steve Boscarino met with the Board, reference the training reimbursement cost submitted by Boscarino. Jameson explained that both he and the deputy are paid by an annual stipend which is intended to include training, office hours, non- public hours, etc.; payment for all work except for the fees that were discussed at Town Meeting. Boscarino was of the impression that training hours are still separate from, and additional to, the annual compensation amount. Selectmen and Boscarino reviewed the 2014 budget. Jameson stressed the need for transparency in the budget. Wood indicated that she has not received any documentation from either the Selectmen for the tax collector or the tax collector for the deputy indicating a rate of pay change. The Selectmen will research the 2014 budget that was presented at Town Meeting for clarification.

Boscarino submitted a quarterly update on receivables. Boscarino and the selectmen reviewed the information.

Mark Beauregard reference the Parks and Recreation Commission. The budget and expenditures were discussed. Also, ideas on attracting members was discussed. The Heritage commission was discussed as well.

Chief Atkins met with the Board, reference correspondence with the Librarian about the discontinuation of the fire lane by the library. Chief Atkins' main concern is keeping the secondary egress open (plowed fire lane). If they want to add parking and keep the area plowed and maintained then the fire department has no issue with that, as long as the fire escape is usable. Chief Atkins to talk directly with the librarian.

Meeting:

Mail opened and reviewed.

Wood advised the Board about the new Land Use/Treasurer/Selectman's computer and software. The multi-user QB is not currently synched and the treasurer still must use assistant's computer, making reconciliation more time consuming.

The Selectmen reviewed Holman's pit and his need to renew bond for excavation. He has indicated that the pit is approximately 80% excavated and reclaimed. Jameson to research and Board to decide at the April 14, 2014 meeting.

Jameson moved; McWhirk 2nd; the Board regretfully accepted Beverly Hart's resignation from her position as Selectmen's secretary as of May 22nd. The Board thanks her for her many years of dedicated service.

The Selectmen reviewed the HealthTrust coverage renewal information. Wood advised that she added the enclosed trailer the PD purchased and the 2013 payroll total, otherwise the items remained unchanged since the 2013 renewal process.

McWhirk moved; Jameson 2nd; the Board voted to approve the building permit for M409 L003. This permit is to build a garage addition to an existing building.

McWhirk moved; Jameson 2nd; the Board voted to approve the accounts payable/payroll manifest (4/1-4/7/14) dated 4/7/14 in the amount of \$40,704.91. \$28,000.00 of the total is payment for the winter maintenance agreement.

The Selectmen discussed the emergency issue of the boiler failing at the Vet's Hall. All committee meetings and rentals need to be moved and/or rescheduled because the water at the Vet's Hall is shut off. Proposed scope of work will include, among other things: location of the boiler will be moved to meet code, a concrete pad poured to place the boiler on, oil tanks will be replaced, a metal chimney installed to the rear of the building for exhaust, which will be enclosed and finished. The addition of a small electric water tank was discussed and the possibility of using the side entrance for all committee meetings (reduce the cleaning of the main hall from foot traffic from entrance to kitchen).

There being no further business the Board voted to adjourn 9:45pm.